Logging in to your reservation

- Logging in to a computer with BookitLab

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Log into Windows with your NetID and Active Directory password



A pop-up to log in to BookitLab should appear. If it does not appear, try opening Zen or the software used to control the instrument you are logging into. When it appears it should populate your research group and user id, if not choose them from the drop down menus.

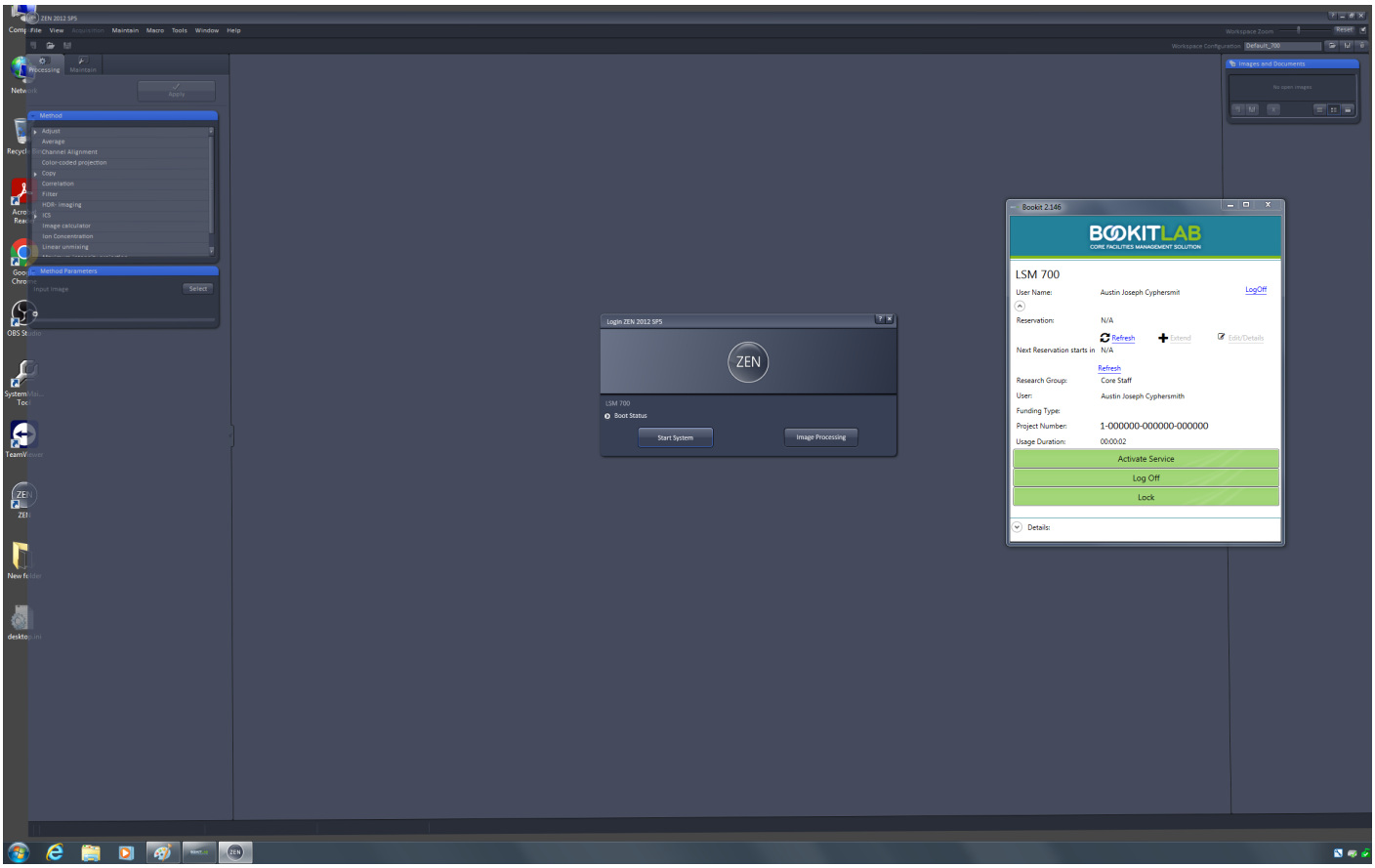


Choose a funding type - Internal for all UIUC users.

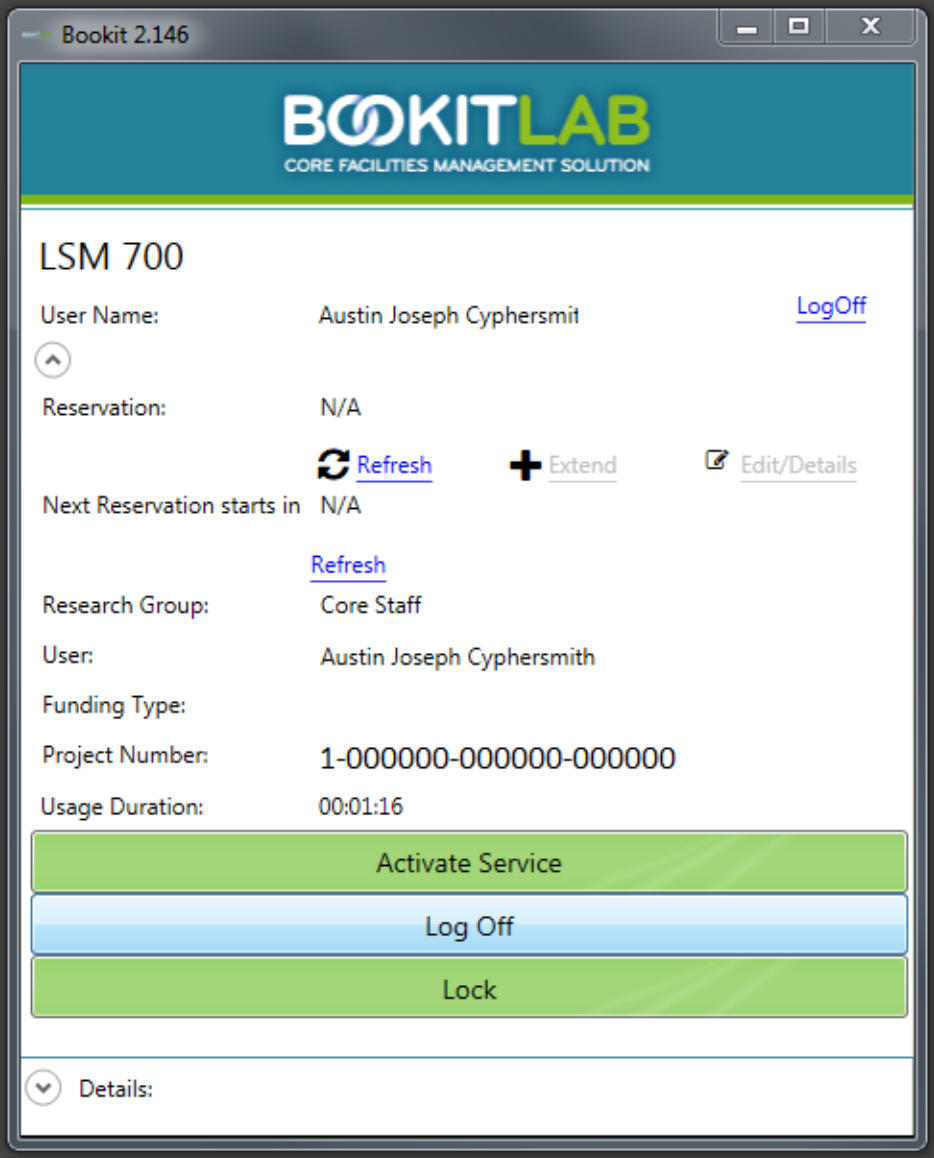
Choose a project number - This will be one of the CFOPs we have for you on file. If you do not find your CFOP please contact a core staff member.



Choose "Activate Service" and Zen will boot. You won't start getting billed until you choose "Activate Service." You should be able to use the microscope as usual.



One you are done, close Zen and instead of logging of via Windows, choose "Log Off" from the BookitLab menu. This will end your billable session and log you off from the PC.


Bookit 2.146
BOOKITLAB
CORE FACILITIES MANAGEMENT SOLUTION
LSM 700
User Name:
Austin Joseph Cyphersmit
LogOff
Reservation:
N/A
Refresh
Extend
Edit/Details
Next Reservation starts in
N/A
Refresh
Research Group:
Core Staff
User:
Austin Joseph Cyphersmith
Funding Type:
Project Number:
1-000000-000000-000000
Usage Duration:
00:01:16
Activate Service
Log Off
Lock
Details: